

Island of Hoy Development Trust Meeting Minutes

BOARD
MEETING

15TH JUNE
2016

8PM

NORTH WALLS
COMMUNITY ROOM

Meeting Called By	Deborah Jaques
Minute Secretary	Liz Davidson
Type Of Meeting	Monthly Board
List Of Board Members	Deborah Jaques, Jayne Traynor, Ian Davidson, Adam Clark, Lindsay Hall.
NON BOARD	Liz Davidson, Brian Clegg
APOLOGIES	Matthew Budge, Max Collop, Rob Seatter, Keith Dobney

Topics

1 MINUTES OF LAST MEETING DEBS

Summary Of Discussion	<p>BOARD MEETING</p> <p>The minutes of the April board meeting were proposed as correct by Lindsay, seconded by Ian and signed by the Chair.</p> <p>The notes from the non-quorate meeting in May were duly noted.</p>
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2 MATTERS ARISING DEBS

Summary Of Discussion	There were no matters arising.
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Topics

3 ARCTIC CONVOY KEITH

Summary Of Discussion	<p>Debs reported that Max was still pursuing the railings as discussed in May, she said however that Bob Miller may have secured some additional funding towards these.</p> <p>Lindsay said that the grass had been cut and the paving slabs weeded. He said that the area really needs to be sprayed, however he isn't permitted to use chemicals when working with his group. Adam said that he would spray the area as he has the license and equipment to do so.</p>		
Conclusions			
Action Items	Person Responsible	Deadline	
Spray the slabs at the memorial	Adam		

COMMUNITY FUND / TRAINING DEBS
AND LEARNING FUND

4

Summary Of Discussion	Debs informed the board that the closing date for the next round of Community fund applications would be the 12 th July with the PEP to meet w/c 25 th July.		
Conclusions			
Action Items	Person Responsible	Deadline	

HOMECARE LINDSAY

5

Summary Of Discussion	Lindsay informed the board that there is to be a meeting in Kirkwall on the 17 th August where all the outer isles representatives would be getting together to look at a unified approach to OHAC, he said that this came out of the networking lunch that he and Jayne had attended. Lindsay said he would report back to the board following this meeting. He also said that he was still trying to get a meeting with Ian and Roz regarding this, and also the health care fund.		
Conclusions			
Action Items	Person Responsible	Deadline	
Meet with Ian and Roz	Lindsay		
Report back to the board after August meeting	Lindsay / Jayne		

6 HERITAGE KEITH

Summary Of Discussion	Debs informed the board that an email had been received from Gavin regarding the Geocache boxes; it appears that one of them is missing. She said that Max had volunteered to deal with this.		
Conclusions			
Action Items	Person Responsible	Deadline	
Find Geocache box	Max		

7 ACCOUNTS LIZ / JAYNE

Summary of Discussion	Liz informed the board that the year end accounts were with Scholes, and that they had started the audit work on the 13 th June.		
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Conclusions		
Action Items	Person Responsible	Deadline

8 WIND TURBINE MAX / BRIAN / LINDSAY

Summary Of Discussion	<p>Brian had circulated the turbine report ahead of the meeting. He said that the performance was ok and what would be expected at this time of the year. Debs and Brian had met with a member of the community who had asked for some information, and Brian said he would put the turbine information in writing to be sent along with the figures produced.</p> <p>Debs asked if the board felt that the figures should be published in the Blether. Ian said that he felt that they should be, but in a less "dry" format. Lindsay said that one of the other very positive points that should be made is that the Trust creates a good deal of employment on the island.</p>	
Conclusions		
Action Items	Person Responsible	Deadline
Produce turbine info and send to community member with figures	Brian / Debs	
Produce report and figures to go into the Blether	Debs / Liz / Board	

9 YM / BUSES DEBS / JAYNE

Summary Of Discussion	<p>Debs reported to the board that the YM were due to have their AGM on the 21st June, and that Liz had put the YM figures together for them. Ian informed the board that he and Liz had written to the YM Committee regarding the requirements for the "Hoolie", but as members of the community, not Trust representatives.</p> <p>Debs informed the board that both buses were now back in service and that the BSOG claim had been put to Scholes for audit before submission. Jayne brought forward the need to think about bus replacements. Ian said that when the bus replacement was discussed previously, Keith felt that capital replacement wouldn't be a problem due to the amount of grant funding that is available for capital items.</p> <p>Lindsay said that the board should all see the specification of any potential replacement.</p>	
Conclusions		
Action Items	Person Responsible	Deadline

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WEBSITE

DEBS

Summary Of Discussion	Debs informed the board that Eamonn had done the maintenance and updates on the website, and had billed for this to date as agreed. Kerry-Anne will continue to provide Eamonn with on-going updates.		
Conclusions			
Action Items	Person Responsible	Deadline	

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HOY HOOLIE

IAN

Summary Of Discussion	Ian informed the board that the "Hoolie" preparations were moving along well and that a feature was due out in the Orcadian on the 16 th June.		
Conclusions			
Action Items	Person Responsible	Deadline	

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CORRESPONDENCE

ALL

Summary Of Discussion	<p>1) Visit by development trusts from the Western Isles to take place the week of 27th June, Debs had circulated the information ahead of the meeting.</p> <p>2) An email had been received from BroomPower Community Owned Hydro Scheme who were looking for funding for their project. Debs had circulated this to the board ahead of the meeting. The board agreed that they would not be offering any funding for this.</p> <p>3) DTAS Annual conference to be held 4th/5th September in Cumbernauld, details had been circulated ahead of the meeting. Debs asked the board to let her know if anyone would like to attend.</p> <p>4) Debs informed the board that there will be a Coastal Communities Fund webinar taking place on the 24th June from 10.30 – 11.30am, if anyone wished to link in.</p> <p>5) Cooke Aquaculture – Cava site – Debs had circulated the information to the board ahead of the deadline (2nd June) for comments on the draft audit report.</p> <p>6) Brims Tidal Array – Debs informed the board that Shane Quill had sent hard copies and DVD's of the offshore scoping report regarding the marine license application that they had submitted to the Scottish Government. The closing date for any comments on the proposal is 26th July 2016. Debs said that she would liaise with Trish to arrange availability of the document to the public.</p> <p>There is to be a meeting arranged with the Brims Tidal Array, the Trust and</p>
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	the Community Council in the near future (date to be sorted) Brian said that the Planning stage will be the point where the main engagement with them needs to happen.	
Conclusions		
Action Items	Person Responsible	Deadline
Liaise with Trish re Brims Tidal Array report	Debs	
Arrange a meeting with Brims Tidal Array and Community Council	Debs	

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AOB

ALL

Summary Of Discussion	1)Jayne had circulated information regarding the inter-island transport study ahead of the meeting. She advised that the drop in on the island would be at North Walls School between 17.15 and 20.15 on Tuesday 28 th June. 2)Liz informed the board that the pension auto enrollment for the Trust was in hand, that VAO had been given the necessary information to register with "NEST" as the pension provider.	
Conclusions		
Action Items	Person Responsible	Deadline

The meeting closed at: 21.40

Date of next meeting: Next Board meeting 20th July 2016

Written by: Liz Davidson
Minute Secretary

Proposed for adoption by:

Seconded by:

Signed
(Chair)