

Island of Hoy Development Trust Meeting Minutes

OPEN
MEETING

DATE 21/09/2022 TIME 7:30PM

THE SHORE &
REMOTELY VIA ZOOM

Meeting Called By	Debs Jaques
Minute Secretary	Deanna Johnston
Type of Meeting	Open Board
List of Board Members	Debs Jaques, Moira Cossar, Max Collop, Scott Johnston, Andy Dobrzynski, Kieran Sinclair, Christine Bolton, Alex Sinclair, Lindsay Hall
NON BOARD	Deanna Johnston, Denize Lace (Zoom), Brian Clegg, Kim Dobrzynski, Nici Budge (Zoom)
APOLOGIES	Keith Dobney, Liz Davidson

Topics

1 MINUTES OF LAST MEETING DEBS

Summary of Discussion	BOARD MEETING As the August meeting was not quorate, notes from the meeting had been taken and distributed, no issues were raised, and they were signed by the Chair.
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2 MATTERS ARISING ALL

Summary of Discussion	There were no matters arising.
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3 YM MOIRA

Summary of Discussion	<p>YM Empower has received information back from its solicitor to advise that the draft lease is 'basic', however it is fit for purpose. They also advised that the lease allowed the rent of £1 per year to be reviewed and replaced with a commercial rate later and that YM Empower should consider the implications. Debs confirmed that as the YM Empower Group and its solicitor have approved the draft, it will now be passed to IoHDT solicitors for review. Moira informed the attendees that the Lunch Club is set to start on Friday of this week (w/c 19/09/22), with the Community Café opening its doors on Tuesday and Saturday w/c 26/09/22. Moira has contacted the team at Orkney Roastery, who have agreed to deliver a training session on how to operate the coffee machine. Kim suggested that the committee inform Radio Orkney of the opening.</p> <p>Regarding renewable energy for the YM, Moira has drafted an application to submit to OIC for funding via the Community Development Fund. OIC request that organisations self-fund a minimum of 5% of the overall project costs which will require extensive fund raising and, OIC also prefer the organisation applying for funds to own the building that will benefit. The possibility of the IoHDT applying for the funds was discussed, however, Debs advised that this</p>
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	may be an issue with the state aid threshold given that the IoHDT will shortly be applying for bus funding.
Conclusions	Draft lease has been accepted by YME and their solicitor. It will now be sent to IoHDT's solicitor for review. Community Café and lunch club to open shortly. Renewable energy application drafted ready for submission by YM Empower to OIC for funding via the Community Development Fund.

4	FINANCE	DEANNA
Summary of Discussion	Deanna confirmed that Liz had circulated the snapshot financial update prior to her annual leave requesting any queries to be sent to her. None were received. Debs asked Brian if he knew when the IoHDT might receive the gift aid transfer from HEL. Brian asked for the bank details from Deanna, which she confirmed she would send to Brian on Monday 26/09/22. Debs confirmed that approval for funds to be transferred into Priority Projects, (with small amounts moving to EV operation, Training fund, and Community fund) would be sought once the money was received from HEL.	
Conclusions	No queries have been returned regarding the finance update. Deanna will send Brian the bank details for the gift aid transfer.	
Action Items	Deanna to send Brian bank details for gift aid transfer.	

5	HEALTH & WELLBEING	DENIZE
Summary of Discussion	Denize informed the Board that she has been working with a film crew on a documentary regarding the disparities in health and wellbeing being between Hoy and the mainland, as well as the projects which Denize has set up and been involved with. Both groups are doing well, and Chair Based Exercise is now at capacity. Denize has recently been contacted by a social worker about transport for those who need it to various clubs and activities on the island and asked if she knew of any opportunities there may be to get support. Denize advised the social worker that if the self-directed support guidelines were followed, and people's entitlement fulfilled, time in lieu could be allocated due to the lack of access to a daycare centre, this would then free up the necessary resource to offer people transport to and from these clubs and activities. Denize has a waiting list for 1:1 support, she reiterated the remit of her role, and reminded the meeting attendees of the ongoing issues around the cost of living. Denize advised that she is obtaining minimal support from the organisations that she has contacted and feels that people are merely 'statistics'. Denize advised that she is now receiving referrals from THAW which is counterproductive given that THAW would be one of the organisations that Denize would refer people to. Denize has a group of willing volunteers in Stromness who are intending to make blankets and clothing for Denize to donate to people to keep them warm. The Cats protection shop are willing to donate materials.	

	<p>Moirra asked if the Haey Hope Club might be able to offer transport for the people in question, Denize confirmed that she has mentioned it to Martin, however, the club are limited on drivers themselves.</p> <p>Debs feels that it's entirely possible to help using the IoHDT buses, providing the drivers and the bus can be sourced (currently one bus off-island for repairs). Debs did confirm that the IoHDT must be careful not to appear to be a taxi service, adding that a service such as Dial-a-Bus is based on charging a fee for membership and this is something which the IoHDT could investigate further.</p>
Conclusions	<p>A documentary is set to be aired covering health and wellbeing and the groups and projects which Denize has been involved in.</p> <p>Transport is a potential issue for some people who wish to access services and activities. Denize is hoping to utilise the self-directed support guidelines to highlight the shortfall of service that Hoy residents receive given that they don't have access to a day centre.</p>

6	CDO	KIM
Summary of Discussion	<ul style="list-style-type: none"> Carbon Neutral Islands <p>The Community Council is now set to meet on 30th September, Kim is distributing an advert to invite people to join a steering group which will include the Community Council representative for the project.</p> <ul style="list-style-type: none"> Hoy on Hoy event <p>Postponed due to the death of HRH Queen Elizabeth II. No date has been set.</p> <ul style="list-style-type: none"> Youth Club <p>OIC have released an advert for a Senior Youth Worker and a Youth Worker. Kim confirmed that several applications for the posts have been received. Transport remains an issue, whilst there is a service provider, the club have no funds to pay for it.</p> <ul style="list-style-type: none"> Youth Hub <p>Organisers had a very successful turnout of 12-18 year olds for the pilot pizza night. 26 were invited and 14 attended. The children appeared to enjoy it. Nici will lead the group moving forward. Kim thanked Cooke Aquaculture for the funding. There is a small balance outstanding to be used which Kim has queried with Cooke as to whether she can use it for the Hub or if they would like for it to be returned.</p> <ul style="list-style-type: none"> Community café <p>Kim congratulated the team on pulling this together and encouraged the team to publicise it far and wide.</p> <ul style="list-style-type: none"> Community Action Plan <p>Kim is finalising the presentation and needs support from Moira to finish it off. Kim wishes for the public consultation to be completed by mid November.</p> <ul style="list-style-type: none"> Community Garden <p>Kim has liaised with NHS Orkney about a piece of land which she feels would be suitable for the project.</p> <ul style="list-style-type: none"> Warm Hub <p>Some of the other Isles have set up a Warm Hub which Kim thought might be a good idea, she advised that this might support some of Denize's ideas also. Funding requests for the Community Development Fund will need to be submitted quite quickly, however, Kim is unable to provide the OIC with 3 years accounts for the YM Empower SCIO which have been requested. OIC confirmed that Kim can bypass this with community backing and has requested letters of recommendation. The application would then be considered.</p>	

	<ul style="list-style-type: none"> West of Orkney Wind Farm <p>Kim has received a large box of files related to the above. The OIC has requested that the IoHDT make the files available for the public to view if they should wish to read them. The meeting attendees agreed that this was not within the remit of the IoHDT and asked Kim to discuss an alternative option with the Community Council as should be the case with requests of this nature.</p>
Conclusions	Kim updated the meeting attendees on the following: Carbon Neutral Islands, Hoy on Hoy, Youth Club, Youth Hub, Community café, Community Action Plan, Community Garden, Warm Hub and the West of Orkney Wind Farm.

7	BUSES	DEBS
Summary of Discussion	<p>In September, Debs submitted a funding request for 2 fully funded electric minibuses as well as a charging point. Debs has discussed the issue of a lack of charge facilities available to the public on Hoy, despite an abundance of facilities on mainland. A decision regarding the funding should be returned in October.</p> <p>Christine asked if a 'Dial-a-Bus' would actually be an option having touched on the point earlier in the meeting. As well as confirming the membership aspect, Debs advised that it would be highly unlikely that the service would be able to transport everyone who needs it to the ferries in the same way that the community bus manages to at present. Kim queried whether or not it is worth stopping the community bus and operating a different service which may be cheaper to run and more direct to those who wish to utilise it. Debs advised that inevitably certain groups of people would be excluded if this were to happen. Debs added that the bus service is an important operation of the Trust as it demonstrates direct community benefit and, currently is available to a large proportion of the community as well as visitors, although she was aware that the parish of Hoy lacks a meaningful service.</p> <p>Max reminded the meeting attendees that the bus provided substantial employment on the Island.</p> <p>There was some discussion regarding the quote supplied from Adam Clark around transport for Youth Club and a general query as to whether or not the Trust could provide the service if Adam preferred not to do it.</p>	
Conclusions	<p>Funding application has been submitted for 2 electric mini buses.</p> <p>General conversation about consideration of alternative ways of running a bus service on the island, as well as youth club transport.</p>	

8	TURBINE	BRIAN
Summary of Discussion	<p>Brian confirmed that HEL have now appointed an Admin and Finance Officer. Summer was productive and the income stream is much better than last year – the worst income year since the beginning of the turbine.</p> <p>Kim informed the meeting attendees that Chessa has been in touch regarding HEL and the turbine performance. Chessa has agreed to contact Brian directly.</p>	

9	LEGACY PROJECT	BRIAN
Summary of Discussion	<p>Brian advised that as we have now passed the equinox the solar panel performance will enter a new phase and so data will be collected accordingly. Brian confirmed that the primary performance objective for the development stage has been exceeded (a cylinder of hot water per day for 80% of the</p>	

	<p>year) but the limits of performance are still being tested - the adoption of heat pumps being a key driver.</p> <p>In respect of new installs, the long lead items (battery towers) for the next 20 properties are on order. The short lead items (solar panels and frames) are in negotiation. Transport costs is the issue, only 30 to a double pallet and then £700 for the pallet to Orkney - alternatives are being costed.</p> <p>Regarding social housing, statistically on Hoy, instances of fuel poverty is likely higher in the social housing schemes. Despite some of the OIC properties having solar panels, there are no storage facilities and therefore these set ups could potentially be more productive in terms of benefit to the tenants. Investigations are ongoing around a basic system to support those affected in social housing, where roof mounted solar is installed, or a split tariff supply already exists. Brian confirmed that so far, all development expenditure has been met within Hoy Energy Ltd.</p> <p>Hoy Energy Matters SCIO will be the 'delivery vehicle' for the project. The SCIO continues to recruit more trustees. There have been issues obtaining a bank account as there are very few banks now permitting new accounts for charities - they trend is to classify them as a business and then turn it down for lack of profitability. Brian reported the Co-op bank have confirmed that it will consider an application. he also confirmed that the first big challenge for the SCIO will be to determine who will be successful in obtaining one the first 'roll out' systems, adding that there are models available which could be followed in order to make the selection process fair and transparent. This mechanism for roll out will need to be carefully considered, however, if Hoy Energy Matters can continue to attract funders and therefore purchase more equipment, it may relieve any issue/delay. Max is hopeful that the CNI status for Hoy may assist with this.</p>
Conclusions	<p>The roll out phase of the project has begun with the procurement process starting for the first 20 installations. The SCIO bank account is essential for any further progress, but hopefully this will be resolved shortly via the Co-op bank.</p>

10	CORRESPONDENCE	ALL
Summary of Discussion	<p>Covid Memorial Project</p> <p>Kim has received correspondence from 2 artists about creating a memorial project which involves asking people of Orkney about their experiences of the pandemic, and what they want a memorial to be like. They wish to come across to Hoy and spend time with a small group about the project. Kieran offered to liaise with the artists.</p>	
11	AOB	ALL
Summary of Discussion	<p>Debs asked for confirmation that all Directors were happy with the employment policies. All Directors are happy.</p>	

The meeting closed at: 21:30

Date of next meeting: 19.10.22

Written by: Deanna Johnston
Minute Secretary

Proposed for adoption by: *Kieran*

Seconded by: *Maura*

Signed
(Chair)

S. D. Jaques