

Island of Hoy Development Trust Meeting Minutes

OPEN
MEETING

DATE 01/03/2023 TIME 7:30PM

REVENGE, NAVAL HALL &
REMOTELY VIA ZOOM

Meeting Called By	Debs Jaques
Minute Secretary	Deanna Johnston
Type of Meeting	Open Board
List of Board Members	Debs Jaques, Moira Cossar, Andy Dobrzynski, Lindsay Hall, Alex Sinclair, Kieran Sinclair
NON BOARD	Liz Davidson, Deanna Johnston, Brian Clegg, Kim Dobrzynski, Nici Budge (Zoom), Denize Lace
APOLOGIES	Keith Dobney, Christine Bolton, Max Collop

Topics

1 MINUTES OF LAST MEETING DEBS

Summary of Discussion	<p>BOARD MEETING</p> <p>The minutes of the January 2023 Finance meeting were circulated to the Board prior to the meeting. The minutes were proposed as correct by Kieran Sinclair, seconded by Moira Cossar and signed by the Chair.</p> <p>The minutes of the Post AGM 2021 meeting were circulated to the Board prior to the meeting. The minutes were proposed as correct by Moira Cossar, seconded by Kieran Sinclair and signed by the Chair.</p>
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2 MATTERS ARISING ALL

Summary of Discussion	There were no matters arising.
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3 YM MOIRA

Summary of Discussion	<p>Prior to the meeting, Moira circulated an update about the YM to the Board, this has been annexed to the minutes.</p> <p>Additionally, the following items arose:</p> <ul style="list-style-type: none"> Nici will confirm what the full price for the windows will be with Groats and whether it is a quote or an estimate. The AGM took place and the following Trustees were elected: Denize – Chair Moira – Treasurer Nici – Secretary Brian – Trustee 3 of the 4 funding bids which Moira submitted have been rejected.
Conclusions	<p>Nici to confirm the terms for the work on the windows with Groats.</p> <p>The AGM took place and Trustees have been elected.</p> <p>3 of the 4 funding bids have been rejected.</p>
Action Items	Nici to confirm the terms for the work on the windows with Groats.

4	FINANCE	LIZ
Summary of Discussion	<p>Liz reminded the Board about the budgets which were set in January for the year and recommended caution before committing to any additional expenditure not within the budgets.</p> <p>Liz confirmed that the first stage of the audit will begin on the 7th August, and requested for the Trustees report to be ready for the 28th August. The timetable for board approval of the final accounts is for the board meeting on the 18th October.</p>	
Conclusions	<p>Liz recommended caution before the Board commits to any additional expenditure not within the budget.</p> <p>A schedule has been set with Scholes for audit completion.</p>	

5	HEALTH & WELLBEING	MOIRA & DENIZE
Summary of Discussion	<p>Prior to the meeting, Moira circulated an update about the Well-being project to the Board, this has been annexed to the minutes.</p> <p>Additionally, the following items arose:</p> <ul style="list-style-type: none"> Moira confirmed that the HWB project has been successful in securing funding for the Community Larder. The funds are managed by BLF and drawn down from the Scottish Govt. The hope is that the funding will support 30 households on Hoy for a period of 6 months, and that re-assessment of eligibility will be undertaken to ensure those who really need it are the ones who get it. Denize has decided to source items for the larder from a variety of places to ensure that the resources go as far as possible towards helping people. Options for donation boxes were also discussed. OHAC has confirmed it will top up the Island Wellbeing Project through to 2025. VAO has employed a research evaluator based in Mexico. Denize highlighted the recent increase in 1:1 support required in the Community due to social, emotional and financial reasons. OIC is inviting people to apply for cost-of-living support through a grant of £200 per household, adding that most people in the County would be eligible and means tested benefits are not a prerequisite. Denize contacted OIC who confirmed that bank statements can be redacted and that the only reason the OIC requires them is to confirm bank details. Lindsay added that the OIC has discussed removing the requirement to upload bank statements and this will be rolled out in due course. Denize confirmed that the closing date for applications is in April, however, Lindsay said that this is also under review for extension. Denize intends to return to the idea of investigating social care inadequacies on Hoy and will research what other Isles are doing to assist with this. Lindsay expressed that the OIC recognises how invaluable the work of the coordinators is and that the Daily Living Aids Resource Centre has been presented to the Scottish Govt. 	
Conclusions	<p>Funds have been secured for another round of Community Larder.</p> <p>Cost of living support is being offered by the OIC.</p> <p>OHAC has also confirmed it will top up the fund until March 2024.</p>	

Summary of Discussion	<p>Prior to the meeting, Kim circulated an update about Community Development to the Board, this has been annexed to the minutes. Additionally, the following items arose:</p> <ul style="list-style-type: none"> • The CAP consultation events have now taken place which were quiet, but useful. Kim enquired as to whether or not she could now put the plan out for publication. A small number of hard copies will be made available in community spaces; however, the majority of copies will be emailed to people. • Kim confirmed that the Community Garden SCIO paperwork has now been submitted. The lease is still to be formally agreed upon and signed. Kim's experience with the committee so far is that a number of people have expressed an interest, however, they do not wish to be Trustees. • Kim has decided to put in another concerted effort to get a committee together for the sake of the playpark in Longhope. Having looked at costings for inspections via RoSPA, it was suggested that someone undertake the training to be able to complete the weekly and monthly inspections on-island. The costs of installing play equipment in the current economic climate is also of concern, as it has increased significantly. Christine Bolton emailed the Board prior to the meeting with a small update which Nici delivered. Christine intends to put a working group together to investigate the possibility of carrying the project forward. • The Scottish Islands Passport plaque has now been erected at the Longhope Lifeboat Museum, works were carried out by Andy Dobrzynski.
Conclusions	<p>The Cap consultations are complete and the plan will be distributed in due course.</p> <p>The Community Garden SCIO paperwork has been submitted.</p> <p>Effort will once again be put into resurrecting a group to carry forward the plans for the playpark.</p> <p>The Scottish Islands Passport plaque has now been erected.</p>

Summary of Discussion	<p>Prior to the meeting, Debs circulated an update about the Buses to the Board, this has been annexed to the minutes. Additionally, the following items arose:</p> <ul style="list-style-type: none"> • Funds are tight whilst the IoHDT awaits receipt of confirmation around the Community Transport Grant, application and processing for which is likely to take some time. • Nici is working on adjusting and costing the timetables for all runs, with the potential plan to include additional runs in future. • The new electric bus is waiting to come to Orkney. The quotation provider for the charger installation is awaiting a sub-contractor. The • IoHDT is awaiting the V5 so that funds can be claimed back from the Plugged in Communities Grant fund. • The new diesel bus is now running the service, decals are due to be added shortly.
Conclusions	<p>IoHDT is awaiting confirmation around the Community Transport Grant. Timetables are being adjusted and costed with the potential for adding extra runs in future.</p> <p>The E-bus is ready to come to Orkney, work is yet to be carried out for the</p>

	installation of the charger. The new diesel bus is in service.	
8	TURBINE	BRIAN
Summary of Discussion	<p>Brian circulated the usual monthly report around the Board prior to the meeting which has been annexed to the minutes.</p> <p>The turbine is currently off, however, it is hoped that it will be operational in the next 48 hours.</p>	
9	LEGACY PROJECT	BRIAN
Summary of Discussion	<p>Brian confirmed that an order has been submitted for 200 solar panels, with a view to ordering the frames shortly. The first rollout will take place in due course and will be coordinated by Tom Whitehead. Hoy Energy Matters is looking to source funding to further the project.</p> <p>A review will take place around the original pilot and an extension will be investigated further.</p>	
10	CORRESPONDENCE	ALL
Summary of Discussion	There was no correspondence.	
11	AOB	ALL
Summary of Discussion	<ul style="list-style-type: none"> • Hoy on Hoy <p>Lindsay has approached Democratic Services regarding the Hoy on Hoy event as he hopes to promote the businesses and groups on Hoy. Lindsay informed the meeting attendees that he is intending to utilise the Romney Hut for the event which has been authorised by the OIC. Lindsay has requested that a variety of the Islands' groups attend and represent themselves using promotional materials such as tables with information and backboards. The idea will be to demonstrate some of the services available as he is expecting the media to be in attendance and therefore thinks it's an opportunity to showcase everything that Hoy has to offer. One of the ideas brought forward to engage the school, is that the junior curators could complete a small cycle circuit, and have Chris Hoy present them with certificates at the end. The Board agreed to add 'Hoy on Hoy' to the agenda for the 22nd March with the intention of discussing the IoHDT's involvement in the event.</p> <ul style="list-style-type: none"> • IoHDT Meetings <p>Debs asked the meeting attendees if they were content with the continuation of meetings in the office despite the lack of space, the need for which has arisen due to the increased bookings of the YM and the Shore. Concerns were raised around the space available for a full Board, staff and members of the public for open meetings. Brian and Kieran will investigate what options there are available for a portable 'kit' to host meetings elsewhere, such as North Walls Centre, which might consist of a screen, speakers and a microphone. It was thought that some of the equipment purchased for the YM may be suitable.</p>	
Conclusions	<p>IoHDT Board to discuss and agree on its participation, if any, in the Hoy on Hoy event at the next meeting.</p> <p>Investigation into a portable 'kit' which will enable the IoHDT to hold meetings in other, larger spaces, so that meetings can comfortably include</p>	

the Board, staff and members of the public.

Action Items

Brian and Kieran to look at portable 'kit' for meetings.

The meeting closed at: 20:40

Date of next meeting: 22.03.23

Written by: Deanna Johnston
Minute Secretary

Proposed for adoption by: *MOIRA COSSAR* Seconded by: *ANDY DOB RZYNSKI*

Signed
(Chair)

S. D. Jaques