

# Island of Hoy Development Trust Meeting Minutes

OPEN  
MEETING

DATE 12/07/2023 TIME 7:30PM

THE SHORE, YM

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| Meeting Called By     | Debs Jaques   |
| Minute Secretary      | Deanna Johnston   |
| Type of Meeting       | Open Board  |
| List of Board Members | Debs Jaques, Moira Cossar, Andy Dobrzynski, Lindsay Hall, Scott Johnston, Alex Sinclair |
| NON BOARD             | Liz Davidson, Deanna Johnston, Brian Clegg, Kim Dobrzynski, Denize Lace                 |
| APOLOGIES             | Keith Dobney, Max Collop, Nici Budge  |

## Topics

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| 1                     | MINUTES OF LAST MEETING   | DEBS  |
| Summary of Discussion | The Closed Board meeting minutes from 21 <sup>st</sup> June 2023 were circulated to the Board prior to the meeting, these were proposed as correct by Andy Dobrzynski, seconded by Moira Cossar and signed by the Chair.  |       |
| 2                     | MATTERS ARISING   | ALL   |
| Summary of Discussion | There were no matters arising.  |       |
| 3                     | YM  | MOIRA |
| Summary of Discussion | <p>Moira has contacted Andy McLaren about the repairs which are required, these were mentioned in the June meeting.</p> <p>Moira informed the Board that there had been some discontentment at the removal of the phone line due to health and safety concerns. Moira has decided to contact all user groups and advise that the group leader takes their own mobile phone so that they are able to call out in the event of an emergency.</p> <p>The engineer visited 12<sup>th</sup> July 2023 regarding the new meter. This is now up and running although it is unclear as to exactly what the meter is. The bus charger does not appear to be compatible at the moment. Brian will take a look at it.</p> <p>The birds in the roof space appear to have fledged.</p> <p>New heating controls due to be installed, this will stop individuals from being able to adjust the heating themselves – the hope for this will be to reduce electricity bills.</p> |       |
| Conclusions           | <p>Contact has been made with Andy McLaren about the repairs required.</p> <p>Group leaders asked to take their own mobile phones to the YM when in use.</p> <p>New meter fit, Brian will investigate incompatibility with bus charger.</p> <p>Heating controls due to be installed.</p>  |       |

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| Action Items          | Brian to investigate incompatibility of meter with bus charger.   |       |
| 4                     | FINANCE   | LIZ   |
| Summary of Discussion | <p>Liz confirmed that the bank mandate forms have been posted to add Deanna to the BOS bank accounts.</p> <p>Liz has liaised with Scholes and has been able to push the audit y/e accounts back by 1 week due to a heavy workload. The Trustees report will be needed for the audit, Liz asked Brian for the HEL inclusion and Moira said she would provide details on Wellbeing and the IoHDT YM.</p> <p>Liz asked for Directors RODI forms to be completed and returned.</p> <p>Finally, Liz chased the quote from Brian for the office heating adding that it would be good to get this installed if applicable prior to the colder weather setting in.</p>  |       |
| Conclusions           | <p>Bank mandate forms have been posted.</p> <p>Scholes confirmed that they are content with the y/e accounts a week later than originally agreed.</p> <p>Liz requested reports for inclusion in the Trustees annual report, as well as all Director RODI forms.</p> <p>Liz chased Brian for the heating quote for the office.</p>   |       |
| Action Items          | <p>Brian to provide heating installation quote for the office.</p> <p>Trustees annual report to be done</p> <p>Directors to return RODI forms</p>   |       |
| 5                     | HEALTH AND WELLBEING  | MOIRA |
| Summary of Discussion | <p>Moira informed the attendees that the Operations Group had met on the 12<sup>th</sup> July, there is also a meeting of stakeholders scheduled for the 13<sup>th</sup> July.</p> <p>There have been some issues with funding through VAO given that VAO supports several projects with similar remits all competing for the same pots of money. The various funders also have their own aims and targets which has meant that, in respect of the Wellbeing project, there has been some variations from the original aims and outcomes that were set. The original research for the project was completed by Robert Gordon University which provided a foundation for the project, the plan will be to utilise this to create a viable model and structure for a sustainable project moving forward. VAO are in the process of appointing a consultant to undertake an appraisal/feasibility study to decide the future of all these projects.</p> <p>Kim added that additional funding had been secured with other Isles and that with Orkney Health and Care also adding 10% to the funding pot, it is hoped that all 10 non-linked Isles will eventually fall under the same project.</p> <p>Denize confirmed that 18 – 20 families are now benefiting from the Community Larder every 2 weeks. Denize also advised that more than half of her time is now spent 1:1 with her service users on benefit advice and claims, mental health issues and access to services amongst other things.</p> <p>VAO have declared a potential shortfall in funding for next year.</p> |       |
| Conclusions           | <p>A new viable and sustainable model for the project will be created based upon the original research completed by Robert Gordon University. VAO have declared a conflict in attempting to secure funding for all of their projects due to similar remits, and have also confirmed there is a shortfall in funding for next year.</p>  |       |

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| 6                     | CDO   | KIM   |
| Summary of Discussion | <p>Kim delivered a report of progress to the meeting attendees which is annexed to the minutes. The main points covered in the report were:</p> <ul style="list-style-type: none"> <li>• CNI Project (separate report also annexed to the minutes)</li> <li>• Community Garden</li> <li>• The Learning Link</li> <li>• Communication</li> <li>• Rhoda Grant MSP</li> <li>• Shapinsay</li> </ul>   |       |
| Conclusions           | Kim delivered reports on the CDO and CNI projects, annexed to the minutes.  |       |
| 7                     | BUSES   | DEBS  |
| Summary of Discussion | <p>CTGS grant for both the normal service and an additional service to Hoy has been awarded. Initial ideas suggest that a service on a Tuesday and a Friday to Hoy would be the preference. Debs added that although we have a driver for one day, we still need another driver, Debs is in the process of looking for grant funding to put people through the D1 licence, however, the nearest provider is in Elgin.</p> <p>Debs advised that the Plugged In Communities grant has now run out and that we can reapply and will be placed on the waiting list.</p> <p>The blue bus is scheduled to return from the garage, and the green bus is already back in operation.</p> |       |
| Conclusions           | <p>CTGS grants have been awarded for normal service and additional Hoy service.</p> <p>The blue bus is scheduled to return and the green bus is back in operation.</p>  |       |
| 8                     | WIND TURBINE  | BRIAN |
| Summary of Discussion | <p>The monthly report had been circulated to the board ahead of the meeting. Brian reported low wind levels.</p> <p>The change over of cables is scheduled to take place during the last week of July/first week of August. The turbine could be off for any amount of time during this period.</p> <p>Brian confirmed that there are potentially positive options being explored around the full refurbishment of the turbine and also for the regeneration of the site.</p>   |       |
| Conclusions           | <p>Change over of cables set for end of July/start of August. The turbine could be curtailed for any length of time during this period.</p> <p>There are potentially options being explored for the full refurbishment of the turbine and also the regeneration of the site.</p>  |       |
| 9                     | LEGACY PROJECT  | BRIAN |
| Summary of Discussion | <p>A planning issue may have arisen with the mounted solar panels. It would appear that solar panels installed on agricultural land as opposed to an individual's garden may require a change of use. HEM is considering applying</p>   |       |

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|             | for retrospective planning however, this will come at a cost of £1500 up front. HEM is in the process of building towers and does have some funds for installations however, will wait for the planning issue to develop. |
| Conclusions | Potential planning issue arisen over the mounted solar panels. HEM will wait for this issue to be resolved before installing towers due to the potential cost of £1500 up front for planning.                             |

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| 10                    | CORRESPONDENCE              | ALL |
| Summary of Discussion | There was no correspondence |     |

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| 11                    | AOB                         | ALL |
| Summary of Discussion | There was no other business |     |

The meeting closed at: 20:35  
Date of next meeting: 16.08.23  
Written by: Deanna Johnston  
Minute Secretary

Proposed for adoption by: **MOIRA COSSAR** Seconded by: **LINDSAY HALL** .

Signed  
(Chair)

*S. D. Jaques*