

Island of Hoy Development Trust Meeting Minutes

OPEN
MEETING

17.10.18

8PM

NORTH WALLS COMMUNITY
ROOM

Meeting Called By	Debs Jaques
Minute Secretary	Deanna Johnston
Type Of Meeting	Open Board
List Of Board Members	Debs Jaques, Moira Cossar, Keith Dempsey, Jayne Traynor, Ian Davidson
NON BOARD	Brian Clegg, Liz Davidson, Deanna Johnston, Scott Johnston, Trish Avis
APOLOGIES	Max Collop, Lindsay Hall, Keith Dobney

Topics

1	MINUTES OF LAST MEETING	DEBS
Summary Of Discussion	<p>BOARD MEETING The minutes of the May 2017 closed meeting are to be presented at the next meeting on the 14th November 2018.</p> <p>The minutes of the September 2018 closed Board meeting were proposed as correct by Keith Dempsey, seconded by Ian Davidson and signed by the Chair.</p>	
2	MATTERS ARISING	DEBS
Summary Of Discussion	There were no matters arising.	
3	COMMUNITY FUND / TRAINING AND LEARNING FUND	DEBS/DEANNA
Summary Of Discussion	<p>Moira Groat had delivered 2 community fund applications and 1 event fund application to the office on 17th October on behalf of the North Walls committee and requested a fast response due to time constraints, Deanna handed these to Debs with a view to potentially bringing the PEP together at short notice to review the applications ASAP. Moira requested that the applications be reviewed before mid November.</p>	
Conclusions	Community and event fund applications submitted by North Walls Committee with short time limit to be reviewed by PEP.	
Action Items	Person Responsible	Deadline
Bring PEP together to review community fund applications from North Walls Committee.	Debs	Mid November

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ACCOUNTS

LIZ

Summary of Discussion

Liz spoke to Ryan at Scholes Accountants about getting accounts signed by 14th November, he advised that they should manage to get them to Liz by the end of November at the latest. Liz advised the Board that whilst this was far from ideal, speaking with Ivan about it at this point would not benefit the Board or get the accounts signed any sooner. Liz suggested that the Board have a closed meeting in early December purely to approve the accounts and get them signed off. Brian advised the Board that providing the accounts are quorately signed then they may not need to hold a meeting, so the Board agreed that it was favourable to send the accounts around to the directors via email in favour of a speedier outcome.

Liz advised that making Tax Digital (MTD) does not apply to the Trust at this point as the Trust is not VAT registered.

Liz advised the Board that the bus insurance is due for renewal shortly. The total premium came in at £5000 with Clark Thompson, which has increased by £50 compared to last year. Liz suggested it was a reliable service and locally based and therefore preferable to stay with them as opposed to searching for better premiums. Liz asked if she could send the details around the Board and could they respond asap as they would need to be renewed by the 27th October.

Conclusions

Scholes accountants assured that they will return signed accounts by end of November. Board can quorately sign accounts having received them via email rather than having to hold a closed Board meeting.

Tax Digital (MTD) does not apply to the Trust.

Bus insurance renewal to remain with Clark Thompson.

Action Items

Person Responsible

Deadline

Send renewal details to Board and renew bus insurance

Liz

27/10/18

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WIND TURBINE

BRIAN

Summary Of Discussion

Brian advised the Board that there were no updates on the turbine beyond the report circulated at the beginning of the month. Brian explained to the Board that it was still uncertain as to whether or not the transmission grid will come, as there still isn't 70MW of consented windfarm developments in Orkney – the amount required to meet OFGEM's 'needs case' criteria. CFD (the new government subsidy system for wind generation), cannot be applied for unless the given project has planning permission. The Council's planning committee decisions to deny the Hoxa and Costa applications were not based on statutory objections and so the recently launched appeal to the Scottish Government will possibly be upheld and the developments could then go ahead. However, timescales will be tight as applications for this round of CFD need to be completed by March 31st 2019.

Shona Croy is no longer dealing with the proposed OIC Hoy project at the council, and Brian will be liaising with another Council employee in future, a Sweyn Johnston. Ian asked if the situation with Scottish Power is relevant, Brian said it could be as this indicates that renewable energy investment is perhaps set to continue and thus could affect the value of our site and grid connection in the longer term, which is of increasing relevance as our turbine enters its 8th year of operation.

	<p>Brian advised the Board that wind yield is improving, as per the latest report. The business interruption insurance renewal is due in November, and a meeting with the insurers is set for Monday 22nd October in Kirkwall. Brian explained that the main sensitivity for the meeting will be the requirements for 'Dual ANM Comms' but remained confident that we would hold onto the concessions negotiated earlier in the year.</p>
Conclusions	<p>Outcome of the appeal against OIC planning refusal could be pivotal to the Orkney grid reinforcement / transmission grid options, and in the longer term to the value and options relevant to the community owned site. Business Interruption Insurance renewal for turbine being negotiated.</p>

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BUSES

DEBS

Summary Of Discussion	<p>Debs advised the Board that Keith Dobney is set to return shortly and feels that the Board should consider purchasing another diesel bus because of the amount spent in repairing the current buses. Orkney Motors are currently charging increasingly large sums of money to maintain them. If a diesel bus is purchased, the new bus will still be eligible for the standard BSOG but not for the additional low carbon vehicle rate, however, it may be more financially viable regardless because there will be considerably less spent in funding repairs of the current buses.</p>	
Conclusions	<p>Potential to purchase a new diesel bus due to high cost repairs of current buses.</p>	
Action Items	Person Responsible	Deadline
Investigate purchase of new diesel bus	Keith Dobney	On-going

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COMMUNICATION / PUBLIC ENGAGEMENT

IAN

Summary Of Discussion	<p>Debs thanked the Board for their attendance for the survey feedback event held on the 3rd October. Debs confirmed to the Board that there are 2 drop in events on Saturday at the Shore and at the Hoy Kirk and requested the attendance of the Board for these. Brian advised that he would be there, along with Moira Cossar, Ian Davidson, and Jayne Traynor. Jayne double checked that we had enough time between events to get everything gathered up and laid out again at the Shore. Debs confirmed to the Board that there are 2 hours between.</p> <p>Debs advised the Board that we intend to have a stakeholders meeting, and plan to invite Moira Groat, Trish Avis, Marie Love and Kerry Spence amongst others. Debs advised that they would keep it fairly small with Ian, Debs and Moira in attendance. The provisional date for this would be the 7th November. Olivia Hanley will be travelling from Glasgow SCDC to chair the meeting. Trish advised the Board that Moira will have a Community Council meeting which was rearranged from Tuesday 9th, and Trish has a Hoy Centre meeting and so neither of them will manage to attend. Debs suggested that they may rethink the date for the stakeholder meeting with this in mind.</p>
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Conclusions	<p>2 further drop in events to be held on 20/10/18 at the Hoy Kirk and The Shore (YM), director's attendance requested.</p> <p>Stakeholder meeting to be held on 7th November (unless rearranged), to bring together various parties in order to discuss and proceed with Island development plan.</p>		
Action Items	Person Responsible	Deadline	
<p>Drop in events to be held 20/10/18</p> <p>Stakeholder meeting invitations to be distributed</p>	<p>All</p> <p>Debs</p>	<p>20/10/18</p> <p>ASAP</p>	
8	CORRESPONDENCE		ALL
Summary Of Discussion	<p>Debs advised the Board that Jude had sent an update about the museum. The tender was put out for capital works on 26th July, they were hoping to have it back by the beginning of October. Jude had said that there were interested parties but they may have to split the works up into separate sections. There was little interest in the oil tank. The full project went underway as of September and last week the museum committee had a meeting with the Heritage Lottery Fund. Moira said that they had had a good summer considering the late start and despite the exhibition only being temporary, they still secured 1600 visitors.</p> <p>Ian asked if we had received anything from the Lifeboat Museum about the campaign. Debs advised Ian that she was going to ask Lindsay however, he sent apologies for the meeting. Ian asked about how much they intend to make as he believed that they were looking for more than £30,000, and would they be thinking about approaching the Trust for match funding. Debs suggested we contact Kevin about a report for the Trust in line with the funding requirements and stipulations.</p> <p>VAO have distributed a survey in order to establish an understanding of current training needs within the third sector and have requested that Trust representatives complete this in order for them to obtain information on what better opportunities to offer in future.</p>		
Conclusions	<p>Work is underway on the museum and the committee recently met with HLF. Report to be requested from the Lifeboat Museum about progress with the campaign.</p> <p>VAO have distributed survey to better understand current training needs within organisations.</p>		
Action Items	Person Responsible	Deadline	
<p>Chase report from Lifeboat Museum around campaign progress</p>	Debs	On-going	
9	AOB		ALL
Summary Of Discussion	<p>Debs brought the 'Aspiring Communities Fund' to the Board's attention. Chessa has advised that 5 Islands have expressed an interest in the posts which HIE and VAO are hoping to secure funding for, however, they will only achieve funding for four if they are successful. They have therefore addressed the interested Trusts with a small number of options as to how they can move forward. They have asked the Trusts in question: 1. Would any of them be willing not to participate? 2. Should VAO and HIE wait to see whether or not there are suitable candidates from all 5 of the Isles? 3. If they get suitable applications from all 5 Islands, would each Trust be willing to make a contribution to cover the 5th post,</p>		

this would mean that each Trust would need to contribute £3675.

Ian said why hadn't they considered reducing the time length that the posts were funded for rather than the 3 options they have given, and then they could have covered all 5 posts. The Board felt that this could have been an effective strategy, however, Debs advised the Board that HIE and VAO have already sent the job description. Ian inquired what, if anything, was expected of the Trust.

Ian said it isn't clear how much direction would come from the Trust as it states that they have a line manager within the Trust but liaison with the Chair and manager at VAO. He asked if the Trusts were expected to coordinate employment with no dictation over what they actually do. Debs said that this would be because HIE and VAO are the funders and funding was not coming from the Trusts themselves.

Maira feels that we should have someone coordinating well-being on the Island and that it is beneficial. The Board generally agreed that there is an importance for the post on the Island, but feel that there are more effective mechanisms that HIE and VAO could be using. Ian feels that the Board need to have some control over the employment. Debs reminded the Board that the post is ultimately accountable to the Board. Maira suggested that it may be better to wait until HIE and VAO have secured funding as this still hasn't been done and may result in wasted discussions. Debs said that the sub group for welfare haven't met for 2 years and that this is a good post and could be good for the Island.

Liz asked for confirmation about what they are currently asking for. Debs advised that they wish to know whether or not all Trusts were keen to continue and if so, would they be willing to contribute.

Ian said the benefit is that the outlay of contributed funds is small for what the Island was set to gain from it. The Board decided to hold a closed meeting at the end of the open meeting to discuss the matter further and make a final decision.

Effy Everiss has recently been in contact with Deanna regarding a Hoy and Walls car share Facebook page, she wants to know if the Development Trust would be willing to help establish the page. It wouldn't involve financial input but would involve time input. Ian, Liz and Deanna agreed that there was no office time for this. Liz suggested that Effy could approach the Computer Club about it. Trish advised that Effy has approached the Community Council, but the Community Council agreed that this could easily be done by a member of the public. Keith did suggest that this would take business away from the Community Bus also. The Board unanimously agreed that this would not be something that they would be supporting internally and poses a conflict of interest with the bus operation.

Conclusions

'Aspiring Communities Fund' has attracted attention from 5 Trusts. Each Trust has the option to contribute £3675 so that all 5 posts can be funded. Closed Board meeting to be held at the end of the open meeting to discuss further. Effy Everiss has inquired about support to start a car share Facebook page on the Island. The Board agreed that it posed a conflict of interest with the bus operation and that they would not be supporting this internally.

Action Items

Person Responsible

Deadline

Discuss 'Aspiring Communities Fund' in a closed meeting

Directors

17/10/18

Respond to Effy Everiss about car share Facebook page

Deanna

On-going

The meeting closed at: 21:05
Date of next meeting: 14th November 2018
Written by: Deanna Johnston
Minute Secretary

Proposed for adoption by: *Ian* Seconded by: *Moua*

Signed
(Chair) *S. D. Jaques*