

# Island of Hoy Development Trust Meeting Minutes

OPEN  
MEETING

22 AUGUST 2018

20.00

NORTH WALLS COMMUNITY  
ROOM

Meeting Called By	Deborah Jaques
Minute Secretary	Liz Davidson
Type of Meeting	Open Meeting
List of Board Members	Lindsay Hall, Debs Jaques, Max Collop, Keith Dobney, Keith Dempsey, Rob Seatter
NON BOARD	Liz Davidson
APOLOGIES	Jayne Traynor, Ian Davidson, Moira Cossar, Trish Avis

## Topics

1	MINUTES OF LAST MEETING	DEBS
Summary of Discussion	<p>BOARD MEETING The minutes of the May 2017 closed meeting are to be presented at the next meeting on the 26th September 2018.</p> <p>The minutes of the closed meeting from the 18<sup>th</sup> July 2018 were proposed as correct by Lindsay, seconded by Keith Dempsey and signed by the Chair.</p>	
2	MATTERS ARISING	DEBS
Summary of Discussion	There were no matters arising.	
3	COMMUNITY FUND / TRAINING AND LEARNING FUND	DEBS
Summary of Discussion	<p>Debs said that more people were still needed for the PEP. The next deadline for the Community Fund applications is 16<sup>th</sup> September, Liz to ask Deanna to put a reminder on the Facebook page.</p> <p>Deanna also to put a post of the Facebook page about the Training &amp; Learning fund so that anybody new to the island is aware of it.</p> <p>Liz confirmed that the Longhope Lifeboat Museum Funds for the position of a fundraiser had been released.</p>	
Conclusions	To try and engage more people onto the PEP.	
Action Items	Person Responsible	Deadline
Reminder of Community Fund application deadline of 16 <sup>th</sup> September on Facebook	Deanna	Asap
Post re the Training & Learning Fund onto Facebook	Deanna	

4	ACCOUNTS	LIZ
Summary of Discussion	<p>Liz advised the board that the reports for the 1<sup>st</sup> quarter to 30<sup>th</sup> June 2018 would be with them by the middle of the following week.</p> <p>The confirmation statement had been lodged with Companies House, and the audit was going through its process.</p> <p>The office is currently without internet connection, a BT engineer is due out on Friday 24<sup>th</sup>.</p>	
Conclusions		
Action Items	Person Responsible	Deadline
First quarters reports to the board	Liz	29/08/18

5	WIND TURBINE	BRIAN
Summary of Discussion	<p>Max advised that the 1<sup>st</sup> four months of the financial year had seen a very low wind yield and that this is likely to affect HELs profits for the year.</p> <p>HELs AGM is on Friday 24<sup>th</sup> August at which they will sign off their accounts and thereafter put the gift aid offer to the IoHDT board.</p> <p>There had been no further updates on the OIC development, it is still with the Scottish Government in the scoping stage.</p>	
Conclusions		
Action Items	Person Responsible	Deadline

6	BUSES	DEBS
Summary of Discussion	<p>Debs advised that the bus sub group were still trying to pursue funding for replacement of the buses, and that they would be having a meeting to discuss whether to replace with diesel buses or what the alternatives may be. The approximate cost of a diesel bus would be £30,000 whereas the electric bus (custom made) would be £195,000. One of the issues of having diesel buses would be the loss of the LCV element of the BSOG which would reduce the revenue funding.</p> <p>Keith Dempsey asked if a smaller vehicle would be feasible. Keith Dobney said it is hard to tell as sometimes the current buses, that have a capacity for 14 &amp; 15 passengers, are full, however something slightly smaller may work but that the bus sub group need to look at and cost the alternatives.</p> <p>CES have applied for funding for infrastructure, however there are no details of this yet.</p> <p>There is a Scottish transport initiative aimed at accessibility/disability which may suit for a smaller vehicle that could assist with getting people to hospital appointments etc.</p> <p>Debs reported that the sub group had looked at putting an application to the Garfield Weston Foundation, however after discussions with them, it transpired that the electric bus (even with part funding from Leader) was too expensive.</p>	

Nissan are due to release new vehicles shortly, and as such they are not doing any further conversions until 2019.  
Max said that Transit have a new range of FEVs coming out.

**Conclusions**

**Action Items**

**Person Responsible**

**Deadline**

Investigate and cost alternatives and report back to the board

Bus Sub Group

7

**COMMUNICATION / PUBLIC ENGAGEMENT**

IAN

Debs informed the board that the public meeting to report back to the community on the survey would be held on Wednesday 3<sup>rd</sup> October at North Walls School. The planned format is a power point presentation that SCDC have put together, possibly presented by Olivia, tables arranged around the hall with each group of questions, for the main comments to be on boards behind the tables and a folder with the details of the survey responses available. Any other comments can be added at the meeting, and any interest from people in joining sub-groups to tackle the themes could be noted.

**Summary of Discussion**

Deanna is putting a newsletter out summarising the main themes, and then another one out later in September summarising the childrens' themes to keep the community in touch ahead of the meeting.

The aim is to get Trish as link officer involved ahead of the public meeting.

Olivia has indicated that IoHDT have been accepted into SCDC's funding round for this year and that they will work with IoHDT on the Development Plan. Debs will be speaking to Olivia over the next few days.

Debs said that the detail of the plan for the open meeting would need to be discussed in more detail at the September closed meeting.

**Conclusions**

The public meeting to feed back the outcome of the survey to the community will be held at North Walls School on Wednesday 3<sup>rd</sup> October.

**Action Items**

**Person Responsible**

**Deadline**

Newsletter out re summary of main themes

Deanna

asap

Newsletter out re childrens' themes

Deanna

Mid Sept

Link with Trish

Debs

8

**CORRESPONDENCE**

ALL

**Summary of Discussion**

a)Debs had circulated a letter from Gary Burton to the board ahead of the meeting. She had asked Trish if the Community Council had received the letter, but they had not. Debs had sent the boards comments to Gary Burton who is on leave until 27<sup>th</sup> August and also to the main Education & Leisure email address.

- b) Scottish Rural Leadership Programme – Debs asked the board to let her know if anyone wished to attend this.
- c) VAO – Orkney Partnership are looking at the localities plan and want island input which would involve quarterly meetings, by video conference if preferred.
- d) DTAS AGM is on the 2<sup>nd</sup> September in Aberdeen. Debs asked the board to let her know if anyone wished to attend.
- e) Recycling – Emily Smith had been in touch with Orkney Islands Council regarding better recycling on the island, and Emily had sent the information on to Liz. OIC had responded to Emily with a plan to have a drop-in meeting with IoHDT, the Community Council and any other interested parties. Debs will forward the email to the board. Liz will respond to Emily to advise that the Trust will indeed be present and await OIC's dates/times.
- f) Off-Site Housing Construction Event is being held in Inverness on 26<sup>th</sup> September. Max suggested forwarding the email to Martin and Jan.

### Conclusions

Action Items	Person Responsible	Deadline
Respond to Emily	Liz	Asap
Forward recycling email to the board	Debs	
Forward off-site housing details event to Martin and Jan	Deanna	

9

AOB

ALL

### Summary of Discussion

- a) A discussion was held regarding broadband and Cloudnet. Debs will follow this up with Trish.
- b) Debs advised that Trish is now using the Trust office in her role as link officer and that she sent her thanks to the board.
- c) Keith Dobney advised that Eamonn feels that the website should be split to separate the Development Trust pages away for the tourism and heritage, and that the website needs a re-vamp as the theme is now quite out of date. Eamonn also said that the old website needs to be shut down as it's causing confusion. The board agreed that an estimate be obtained from Eamonn for doing the work.
- d) Liz advised that Kate Lewington, the new CEO at Destination Orkney had been in touch with a view to organising a drop in on the island for anybody who is involved with tourism and organisations such as IoHDT to meet her and put forward any ideas/problems they are experiencing. Liz said that this would be a good platform for the Trust to lay out the problems experienced from people not being given the correct information regarding the buses particularly with reference to transport from Moaness to Rackwick as both the bus drivers and the office get inundated with phone calls regarding this.

### Conclusions

Action Items	Person Responsible	Deadline
Follow up Cloudnet situation with Trish	Debs	
Ask Eamonn for an estimate for re-vamping the website	Keith Dobney	
Contact Kate Lewington regarding island drop-in	Liz / Debs	

The meeting closed at: 21:00

Date of next meeting: Next Board Meeting 26<sup>th</sup> September 2018 – Closed meeting

Written by: Liz Davidson  
Minute Secretary

Proposed for adoption by: *Max*                      Seconded by: *Keith*

Signed  
(Chair) *S. D. Jaques*