

Island of Hoy Development Trust Meeting Minutes

ANNUAL GENERAL MEETING

7TH DEC 2016

19.30

NORTH WALLS
COMMUNITY ROOM

Meeting Called By	Deborah Jaques
Minute Secretary	Liz Davidson
Type Of Meeting	Annual General Meeting
Attendance – Board Members	Deborah Jaques, Ian Davidson, Rob Seatter, Jayne Traynor, Lindsay Hall, Max Collop
NON BOARD	Liz Davidson

Topics

1	WELCOME	DEBORAH JAQUES (CHAIR)
Summary Of Discussion	The Chair welcomed everyone to the meeting and thanked them for coming.	
2	QUORUM AND APPOINTMENT OF PROXIES	DEBORAH JAQUES (CHAIR)
Summary Of Discussion	The meeting was quorate. Three proxy votes appointing the Chair had been received from members.	
3	APOLOGIES	DEBORAH JAQUES (CHAIR)
Summary Of Discussion	Brian Clegg, Keith Dobney, Ron Needham, Rennie Findlay, Jill Collop	
4	APPROVAL OF THE MINUTES OF THE AGM OF 9 TH DEC 2015 AND MATTERS ARISING	DEBORAH JAQUES (CHAIR)
Summary of Discussion	The Chair asked if everyone had read the minutes of the previous years AGM held on the 9 th December 2015 and said that copies were available, everybody had read these. She asked for approval of these minutes. These were proposed by Lindsay Hall seconded by Ian Davidson and signed by Deborah Jaques as Chair.	

5	ADDRESS BY THE CHAIR	DEBORAH JAQUES (CHAIR)
Summary of Discussion	<p>Copies of the Consolidated accounts and Trustees report for the year ended 31 March 2016 had been circulated to members ahead of the meeting, but were also available at the meeting and on the website.</p> <p>The Chair covered the following areas in her address; details of these are included as an annex to the minutes.</p> <p>Community Fund; YM Community Hall; Community Bus Service; Homecare; Youth, Leisure & Heritage; and High Speed Broadband;</p> <p>The Chair thanked all of the staff for their hard work. She said that Steve Rhodes had left in March, and that Kerry-Anne leaves this month, she thanked them both for all their hard work and wished Kerry-Anne good luck with her new endeavour.</p> <p>The Chair went on to welcome Deanna Johnston who joined the Trust the previous week as Kerry-Annes replacement.</p>	
6	REPORT AND ACCOUNTS – TO RECEIVE AND CONSIDER THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016 AND THE REPORTS OF THE CHARITY TRUSTEES AND AUDITOR	JAYNE TRAYNOR (TREASURER)
Summary Of Discussion	<p>The Treasurer asked if there were any questions regarding the accounts, however none were forthcoming.</p> <p>The Treasurer proposed the accounts for acceptance by the members, the proposal was seconded by Rob Seatter and the members duly accepted the accounts.</p>	
7	RE-APPOINTMENT OF AUDITORS AND SECRETARY	DEBORAH JAQUES (CHAIR)
Summary Of Discussion	<p>It was proposed by the Treasurer that AJB Scholes be re-appointed as Auditors and Company Secretary for the Trust. This was seconded by Lindsay Hall.</p>	
8	HOY ENERGY LTD REPORT	BRIAN CLEGG
Summary Of Discussion	<p>Max reported that there had been no lengthy outages during the year. He said that the insurance premium had increased slightly due to the claim; however the excess period had remained unchanged within the policy.</p> <p>Max informed the meeting that cabin protection and additional communication</p>	

links had been added, now giving 3 separate communications link for the turbine.

Max said that the finances and reserves of HEL were sound, and that a new purchase agreement was in place with NPower with very similar terms to the previous one.

The Co-op bank is still in the process of selling the debt, and HEL is awaiting the outcome of this.

9 **QUESTIONS FROM THE FLOOR** **DEBORAH JAQUES (CHAIR)**

Summary Of Discussion The Chair asked if there were any questions. None were forthcoming. Lindsay Hall left the meeting at 19.50.

10 **RESIGNATION OF TRUSTEES** **DEBORAH JAQUES (CHAIR)**

Summary Of Discussion The Chair informed the meeting that the three longest serving directors would now stand down as is required in rotation. Keith Dobney, Adam Clark and Deborah Jaques all resigned their posts.

11 **NOMINATIONS AND APPOINTMENTS OF TRUSTEES** **DEBORAH JAQUES (CHAIR)**

Summary Of Discussion Jayne Traynor asked for nominations and seconders for new directors, there had been no nominations prior to the meeting.
Deborah Jaques proposed Keith Dobney, this was seconded by Ian Davidson, Keith had sent his agreement to stand by email.
Ian Davidson proposed Deborah Jaques, this was seconded by Rob Seatter, Deborah accepted.
There were no objections to either appointment.
There were no further nominations or appointments.

Deborah Jaques thanked everyone for attending and informed the meeting that a directors only meeting would be held following the close of the AGM to appoint office bearers.

The meeting closed at: 20.00

Written by: Liz Davidson
Minute Secretary

Proposed for adoption by: *Lindsay Hall*

Seconded by: *Ian Davidson*

Signed (Chair) *S. D. Jaques*

Address by the Chair (Deborah Jaques) – AGM 7th December 2016.

Community Fund:

- Since the review of the processes and procedures for both the Community Fund (CF) and Training and Learning Fund (TLF) funds, applications to the CF continue to be reviewed quarterly by a Project Evaluation Panel comprising members of the community.
- Grants from the CF during this period supported a range of community events and organisations, including the Hoy Hoolie, the Hoy Kirk (3 jobs), the Haey Hope Club, North Walls School trip to Nethy Bridge, and Summer Youth Activities at the Hoy Centre.
- The Trust are proposing to examine how applications are reviewed and how the Community engage with the fund; this will be in conjunction with a research project being undertaken by University of Nottingham (originally Aberdeen).
- Grant decisions for the TLF are now reviewed and agreed by the Trust within a few days of receipt of applications.
- Since its establishment, 60 people have received grants, with almost 70% representing training for employment, and circa 20% for driving lessons/tests.
- Some minor changes to the TLF are being considered for the New Year which will give groups the opportunity to apply for funds to support tutors for workshops. Funds may also be considered for under 16s.

Community Hall:

- The Shore and all interior refurbishment was finalised, together with the external painting of the original part of the YM.
- Other exterior landscaping works were also completed – carpark, compound and hardstanding for the use of the Longhope Sailing Club.
- Additionally, a fenced patio area, with picnic benches. Local members of the community also worked to create a community garden, with plants donated from members of the community and seeds provided by the Grow Wild project.
- Usage of the hall has increased over the year, and the Trust are working with the YM committee to update the management of the facilities, services and activities, in line with relevant legislation.

Community Bus:

- The Hoy and Walls Community Bus Service has continued to deliver a successful scheduled service, despite the last year being quite challenging.
- One bus was off the road for a protracted period, however, collaboration with the Haey Hope Club and links with Dial-a-Bus Orkney meant that the service continued to run as scheduled.
- Funding from Orkney Islands Council has provided additional support, and a further grant has been awarded by them for April 2016 to March 2017.
- Also, awarded a grant from Transport Scotland to investigate and explore the possibility of establishing a low-carbon transport hub on the island. There is the possibility of having an electric bus, electric vehicles for locals and for tourists.

Home Care:

- The Trust has continued to engage with OIC and other relevant bodies regarding community led care. Attendance at several networking events has led to collaboration with other island Trusts, together with HIE. Some study visits to organisations in the Highlands are planned. There has been some delay in moving this forward because of OIC and NHS reorganisation and the creation of the Orkney Health and Care initiative.
- The sub-group are planning to meet in the New Year to start progressing this further.

Youth, Leisure and Heritage:

- The Trust is still working on ways to take forward some of the staged recommendations in the Heritage Development Document and investigating funding opportunities, in conjunction with OIC and other stakeholders in the region.
- The Trust and remaining funds from the Heritage Lottery (from the South Isles Ranger project) provided funds to undertake a feasibility study to investigate the possibilities of the long-term sustainability of a ranger post on Hoy and Walls. The study was undertaken in collaboration with the Hoy Centre Committee who expressed an interest to engage with the project and a willingness to further pursue the various models outlined.
- The feasibility study outlined a phased approach, detailing various models (e.g. a Ranger only service; differing models of partnering with the local authority; community asset transfer) to establish, grow and sustain the service. The final detailed report was disseminated to the wider community through a public meeting, which was attended by representatives from various stakeholders on the island, as well as members of the public. The ideas were favourably received and provide informed strategies from which to build.

Broadband:

- The Trust are particularly concerned by the delay in the improvement of broadband speeds on the island and have made it a priority to keep up-to-date with developments and to investigate and support ways of improving the situation.
- We continue to engage with HIE and Community Broadband Scotland and other Development Trusts and are currently awaiting the outcome of the Scottish Government's latest round of market strategy and procurement investigations for the next stage of the rollout of super-fast broadband.