



## Island of Hoy Development Trust

Company number SC038909

### Agenda - Annual General Meeting To be Held at The Shore, YM Community Hall, Longhope on 28<sup>th</sup> February 2018 at 7.30pm

Meeting called by:	Deborah Jaques	Type of meeting:	Annual General Meeting
Chairperson:	Deborah Jaques	Minute Secretary:	Liz Davidson
All Welcome			

#### AGENDA ITEMS

Topic	Presenter
<b>ANNUAL GENERAL MEETING</b>	
1 Welcome	Debs Jaques
2 Quorum and appointment of Proxies	Debs Jaques
3 Apologies	Debs Jaques
4 Approval of AGM minutes of 7 <sup>th</sup> Dec 2016 and matters arising	Debs Jaques
5 Address by the Chair	Debs Jaques
6 Report and Accounts – to receive and consider the accounts For the year ended 31 March 2017 and the reports of the Charity trustees and auditor.	Jayne Traynor
7 Auditors – To reappoint AJB Scholes as Auditors and Secretary	Debs Jaques
8 HEL Report	Brian Clegg
9 Questions from the floor	Debs Jaques
10 Resignation of Trustees	Debs Jaques
11 Nominations and appointments of Trustees	Debs Jaques

By order of the Board of charity trustees

Deborah Jaques (Chair)

*S.D. Jaques*

Elizabeth Davidson (Minute Secretary)

*E.D. Davidson*

Registered in Scotland as a charity (SC038909)  
Company Limited by guarantee (SC306586)  
Registered Office: 8 Albert Street, Kirkwall, Orkney KW15 1HP