

# Island of Hoy Development Trust Meeting Minutes

OPEN  
MEETING

16<sup>TH</sup> AUGUST  
2017

8PM

NORTH WALLS COMMUNITY  
ROOM

Meeting Called By	Deborah Jaques
Minute Secretary	Liz Davidson
Type of Meeting	Open Meeting
List of Board Members	Deborah Jaques, Ian Davidson, Keith Dobney, Jayne Traynor, Lindsay Hall
NON BOARD	Liz Davidson, Alice Mathers, Magnus Thomson
APOLOGIES	Matthew Budge, Max Collop, Adam Clark, Rob Seatter, Brian Clegg

## Topics

1	MINUTES OF LAST MEETING	DEBS
Summary of Discussion	<p>BOARD MEETING</p> <p>The minutes of the May closed meeting are to be presented at the next meeting on the 27<sup>th</sup> September.</p> <p>The minutes of the July closed meeting were proposed as correct by Lindsay, seconded by Ian and Signed by the Chair.</p>	
2	MATTERS ARISING	DEBS
Summary of Discussion	<p>There were no matters arising.</p>	
3	COMMUNITY FUND / TRAINING FUND / EVENT FUND	DEBS
Summary of Discussion	<p>Debs brought forward again the need to assess how the Community Fund applications are dealt with. She said that the PEP was now smaller due to a couple of people being unable to sit on it any longer, and that conflict of interest circumstances means that often the panel is smaller still.</p> <p>The options available would be to:</p> <ol style="list-style-type: none"> <li>1) Write to community groups asking if a representative would sit on the PEP;</li> <li>2) For Directors to take it in turn to sit on the PEP</li> <li>3) For the board to assess applications without a separate panel.</li> </ol> <p>After discussion, it was decided that Debs would speak with the members of the PEP to get their opinion and that it would be a good idea to write to the community groups to see what interest they may have.</p>	

Debs explained to Alice what the different funds are about, Liz said that she would send Alice an email with a link to the newsletters on the website.

**Conclusions**

Action Items	Person Responsible	Deadline
Discuss with PEP future assessment	Debs	
Write to Community groups regarding joining the PEP	Liz/Deanna/Debs	
Send Alice information link	Liz	

**4 COMMUNITY ASSETS IAN**

**Summary of Discussion**

Ian informed the board that the sub-group were currently obtaining advice on how to present the feasibility application to the Scottish Land Fund (SLF), he said that Chessa and Valerie from HIE had further information to pass on following the meeting at the office with HIE on Monday.

Ian said he had spoken to Claire Munro regarding community engagement, and that we have to show an interest from the community regarding tourism and the hotel impact. Claire had suggested using the email system that is in place and then having an open evening (probably at the Shore). Ian said that he would pass the information to the board once the idea for the engagement was further formed.

Lindsay asked various questions regarding the viability of trying to extend tourism on the island and that of the two hotels. Ian explained that this is what the feasibility study is all about, that it will answer these questions, and that at this stage the discussion is purely about the feasibility funding application. Keith re-iterated this in saying that this is about building a strategy to see what the situation is.

Magnus pointed out that a good number of cars are turned away from the Houton ferry due to capacity, however these have not been recorded previously, but that the OIC are now recording these numbers.

Ian had spoken to Rory Dutton at DTAS regarding the requirements for a BenCom to be formed. Rory suggested that it would be good if Ian could go down to Inverness to meet with him, Claire Munro and Community Shares Scotland.

Ian asked the board if the directors expenses budget could be used for this as there is no funding available from SLF or HIE for this type of visit. There was a discussion as to other sources of funding that may be available for this, and whether it could be done via Skype, although this not being ideal due to unreliability of the broadband.

Debs said that there is a Strengthening Communities National Conference on the 21<sup>st</sup> and 22<sup>nd</sup> September at Aviemore that is HIE funded and could be useful, so this may be a possibility to link with Rory also.

Ian said he would look at other avenues for funding, but asked the board if he wasn't successful, would some of the directors' expense budget be available. Debs said that she felt it would be.

<b>Conclusions</b>	Community engagement to be carried out with regard to tourism and the two hotels.
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<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Organise community engagement and advise the board of the approach	Community Asset sub-group	
Look for other sources of funding to visit DTAS,SLF and CSS	Ian	
Forward Strengthening Communities information to Ian	Liz	

5	ACCOUNTS	LIZ
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<b>Summary of Discussion</b>	Liz advised the board that the audit was in progress, she hadn't received any queries at this stage and would keep the board updated on its progress. She said that she would circulate the July figures ahead of the September meeting.
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<b>Conclusions</b>	
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<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Circulate July figures to the board	Liz	

6	WIND TURBINE	BRIAN/MAX/LINDSAY
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<b>Summary of Discussion</b>	Brian had circulated his report ahead of the meeting. Lindsay advised that the Co-op bank situation had settled down and was looking good now, and that the turbine was working well.
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<b>Conclusions</b>	
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<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>

7	BUSES	DEBS / KEITH
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<b>Summary of Discussion</b>	Keith advised the board that the bus sub-group had submitted an expression of interest to the Climate Challenge Fund to look at obtaining some of the funding for a new electric bus or possibly as match funding for the electric hub to go alongside Transport Scotland. He said that the application deadline was very tight and that the CCF funding is a maximum of £150,000. The purchase of a new electric bus would be £180,000 including the VAT so additional funding would also be required. The application to the CCF would be supported by CES. Magnus advised that the OIC were looking at buying electric buses and putting further support infrastructure in, so it would be worth talking to James Stockan about this.
<b>Conclusions</b>	Debs informed the board that a new bus driver, George Cload, had started work with the Trust.

Summary of Discussion		
Conclusions		
Action Items	Person Responsible	Deadline
Keep the board advised of bus developments	Bus Sub-group	

8 CORRESPONDENCE ALL

Summary of Discussion	<p>1)DTAS AGM – forward details to the board  2)VAO – 3<sup>rd</sup> sector forum re Health and Social Care – forward details to Lindsay and Jayne  3)Community Energy Research – forward details to Max, Brian and Lindsay  4)Active life – Update from Trish – the review was due to happen on the 31<sup>st</sup> August; however, no information has yet been received. Trish was going to chase this up and will keep the board informed.  5)Scottish Islands Federation – September event in Orkney – forward details to the board.</p>	
Conclusions		
Action Items	Person Responsible	Deadline
Forward DTAS and Scottish Islands Federation information to the board	Liz	
Forward VAO Health and Social care information to Lindsay and Jayne	Liz	
Forward Community Energy Research information to Max, Brian and Lindsay	Liz	

9 AOB ALL

Summary of Discussion	<p>1)Val Irvine – Debs advised the board that Val had been into the office to see Liz and had requested various information. Liz was sending Val the different articles relating to the various funds and a copy of the accounts to the 31<sup>st</sup> March 2016. Liz said that Val is now a member of the Trust, so will receive information of this kind as a matter of course from here on, in addition, Debs will send her the Blether.</p> <p>Val had also requested further information, some pertaining to HEL. Liz to forward her request to Brian Clegg.  Other information requested from the Trust to be sorted out by Debs and Liz.</p> <p>Val had also expressed a desire for the quarry to be used for the benefit of the community, rather than it doing nothing when road stone is very expensive to obtain. Magnus pointed out that a license would be needed as the quarry would have to start from scratch.</p>	
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Debs said that she would find out from Westray about the current circumstances with their quarry.

Keith said that the Trust should write to Val to confirm the discussion and with the information.

2)Website – Liz informed the board that she had met with Eamonn in the office to look at the concern regarding the photographs on the website. The concern is to do with the photographs that were taken from the old website at the time the new one was set up. Eamonn hadn't used any that were specifically copyright, however he said he was not able to track the origin of some of them.

A discussion was held around this, Ian said that the Open University have a disclaimer in place for any photographs they use, and that he would find the wording and send it to Liz for putting on the website. The board felt that this was a very good solution.

Liz explained that to find and replace the photographs on the website was a time-consuming job as the photos have either got to be found on the web, or they need to be taken, and that it would be costly for Eamonn to do this, he also indicated that he doesn't really have the time for this. Liz said it may be possible, piece by piece to replace the photographs once Deanna is back from maternity leave if she has enough hours to do this in, however it will still incur some cost from Eamonn.

Debs suggested asking Mary Harris if it would be ok to use some of the photographs that are used in the Blether for the website as well, with credits to Mary.

### 3)Magnus Thomson (Councillor OIC)

Magnus brought the board up to date on various developments:

#### Ferries

OIC will now be recording the number of vehicles turned away from Houton. There is also a request in for the Thursvoe to run in July and August next year alongside the Hoy Head, and that they are currently looking for funding for this.

Concerns had been raised regarding the disabled cabin use on the ferry, and that it must only be used by disabled people.

#### Lyness

The company looking at the use of the oil tanks are still interested.

The Decommissioning company had visited the island the previous day and more representatives are due to come up in September. Magnus said there is still interest, and that if the project were to go ahead, the company may be looking at taking on the land running up to the squash courts for offices, housing etc. Ian asked if this company (having taken over DSM) were still talking about local employment. Magnus said that they were, and that further community engagement will happen. The OIC are currently working on a solution to the pollution problem.

	Broadband Cloudnet will email Debs when they are coming out to the island. Magnus said there is a move to try and get internet access on the ferry.	
	Sort out the information and write to Val Irvine	
<b>Conclusions</b>	Put a disclaimer on the website and aim to replace the photographs over time.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Vals information request to Brian	Liz	
Vals information request for the Trust	Liz/Debs	
Contact Westray regarding their quarry	Debs	
Write to Val with the information	Debs	
Send Liz the disclaimer statement for the website	Ian	
Contact Mary regarding the photographs	Liz	

The meeting closed at: 21.30

Date of next meeting: Next Board Meeting 27<sup>th</sup> September 2017 – Closed Meeting

Written by: Liz Davidson  
Minute Secretary

Proposed for adoption by: *Ian*                      Seconded by: *Jayne*

Signed  
(Chair) *S. D. Jaques*