

Island of Hoy Development Trust Meeting Minutes

OPEN
MEETING

22ND FEBRUARY
2016

8PM

NORTH WALLS CENTRE

Meeting Called By	Deborah Jaques
Minute Secretary	Liz Davidson
Type Of Meeting	Open Meeting
List Of Board Members	Deborah Jaques, Ian Davidson, Jayne Traynor, Lindsay Hall. Rob Seatter joined the meeting at 20.20.
NON BOARD	Liz Davidson, Deanna Johnston
APOLOGIES	Matthew Budge, Adam Clark, Keith Dobney, Max Collop, Brian Clegg

Topics

1	MINUTES OF LAST MEETING	DEBS
Summary Of Discussion	<p>BOARD MEETING</p> <p>The minutes of the January closed board meeting were proposed as correct by Lindsay, seconded by Rob and signed by the Chair.</p>	
2	MATTERS ARISING	DEBS
Summary Of Discussion	<p>There were no matters arising.</p>	
3	COMMUNITY FUND / TRAINING AND LEARNING FUND	IAN / DEBS
Summary Of Discussion	<p>Event Support</p> <p>Ian reported that Lindsay and he had met and further discussed the proposal for the event support. Lindsay will be writing up the proposal and Ian will sort out the documentation and then they will email it to the board.</p> <p>Ian said that they had discussed the "family support" side, and had come to the conclusion that this should not be pursued as there were no valid criteria for it.</p> <p>Lindsay and Ian said that the proposal would be for this to be open to any group (whether constituted or not) but that the outcome of the event must be for community benefit.</p> <p>Debs advised the board that she would be organising a meeting of the PEP to review the February applications. She said that it may be necessary to have one other director present in addition to herself, and that she would email the board once she knows the number of the PEP that can attend. Ian offered to</p>	

attend if Debs required it.

Debs said that the office was still going to write to the different groups on the island to see if anyone would be interested in joining the PEP.

Ian said that the PEP should be made aware of the other grant funds now on offer so that if an application into the community fund does not fit its criteria, that it could be looked at in relation to the other funds criteria.

Conclusions

Action Items	Person Responsible	Deadline
Write up proposal and sort out documentation for event support & send to the board.	Ian / Lindsay	
Find out numbers for the PEP meeting & contact the board if necessary	Debs	
Advise the PEP of the other grant funds available for referral to if criteria doesn't fit for the Community Fund	Debs	

4 ACCOUNTS LIZ / JAYNE

Liz asked the board for approval to renew the office lease, approval was unanimously given.

Liz had circulated the reports for December and January prior to the meeting and asked if there were any questions. There were none forthcoming.

Summary of Discussion

Lindsay advised the board that Dr Cromarty had spoken to him regarding the operation of the Health Fund; Debs had also spoken with Dr Cromarty regarding this, and advised that Dr Cromarty would be setting up a committee of about 5 people to administer the fund, preferably one of these being a IHDT Director.

Ian reported to the board that he had from Brian an estimate of the gift aid that would be passed to the Trust from HEL; Ian had passed this on to Liz to be included in the Trusts forecasts. Ian said it should be noted that this is purely an estimate as various factors can affect the final outcome.

Conclusions It was agreed that the office lease should be renewed.

Action Items	Person Responsible	Deadline
Renew Office Lease	Liz	28/02/17

5 WIND TURBINE MAX / BRIAN / LINDSAY

Summary Of Discussion Brian had circulated the report ahead of the meeting. There were no questions on this.

Conclusions

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CORRESPONDENCE

ALL

Summary Of Discussion

1)Max had passed to Debs a draft letter to go to the OIC regarding the new charges for the Healthy Living Centre. He had asked for the boards' agreement for this letter to be sent from the Trust. The board agreed this. Liz said she would put it onto the Trust letterhead and send it to the OIC.

2)Keith had asked if anyone would take his place on the Leader panel, however there were no offers to do this.

3)THAW - Debs had emailed the response to the board ahead of the meeting.

4)Debs had sent the board details on a webinar about community assets ahead of the meeting for anyone who was interested.

5)Debs informed the board that there was a 3 day leadership course available in Inverness, and that the course was fully funded. She said she would email the details to the board.

Conclusions

It was agreed to send the letter to the OIC regarding the Healthy Living Centre charges.

There were no offers to take up Keiths' position on the Leader panel.

Action Items

Person Responsible

Deadline

Send letter to OIC re Healthy Living Centre

Liz

Send the board details of the leadership course

Debs

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AOB

ALL

Summary Of Discussion

1)Ian advised the board that he and Liz had met with Luke Fraser and James Stockan regarding the possible housing project.

Ian said that there are three stage in the process;

i)An expression of interest;

ii)Feasibility funding of approx £10,000 is indicated;

iii)Application into the main fund.

Ian said that he had asked for further information that he felt was required to even complete the expression of interest, and that if he gets enough information that he would register the interest and then report back to the board.

The OIC's perspective is that there is no need for any further social rented housing on the island (they pointed to the empty houses on the scheme that are now for sale as there is no demand).

Ian also informed the board that the Hoy Trust had registered their expression of interest for Hoy. The proposal is that IHDT register their own expression of interest for South Walls and Lyness. The next stage, if it were to be pursued, would be for IHDT to put the application in for the feasibility funding as a joint island application (to include Hoy), if this then progressed to applying into the main fund, the Hoy Trust and IHDT would put in their own separate applications.

The timescale would be for the feasibility study to be completed by Jan 2018, Ian said that if this was to be considered, detailed homework should be done and it should not be rushed into.

2)Rob suggested to the board that they may wish to look at the kite energy programs that are now in operation in Scotland.

3)Debs said that Turbine information pages are needed for the website.

Conclusions

Action Items	Person Responsible	Deadline
Obtain further info from Luke Fraser and submit expression of interest if enough information is provided	Ian	
Turbine information for website	Brian	

The meeting closed at: 21.10

Date of next meeting: Next Board Meeting 22nd March 2017 – Closed Meeting

Written by: Liz Davidson
Minute Secretary

Proposed for adoption by: *Lindsay* Seconded by: *Ian*

Signed
(Chair)

S. D. Jaques