

Island of Hoy Development Trust Meeting Minutes

BOARD
MEETING

25TH NOVEMBER
2015

8PM

NORTH WALLS
COMMUNITY ROOM

Meeting Called By	Deborah Jaques
Minute Secretary	Liz Davidson
Type Of Meeting	Monthly Board
List Of Board Members	Deborah Jaques, Jayne Traynor, Lindsay Hall, Max Collop, Matthew Budge, Ian Davidson. Rob Seatter joined the meeting at 20.30
NON BOARD	Liz Davidson, Steve Rhodes, Jo Sinclair, Lynn McLaren, Sue Hollands
APOLOGIES	Keith Dobney, Adam Clark, Teresa Bird, Brian Clegg

Topics

1 MINUTES OF LAST MEETING DEBS

Summary Of Discussion	BOARD MEETING The minutes of the October board meeting were proposed as correct by Max, seconded by Lindsay and signed by the Chair.
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2 MATTERS ARISING DEBS

Summary Of Discussion	There were no matters arising. The Chair welcomed Jo, Lynn and Sue to the meeting
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Topics

3 ARCTIC CONVOY DEBS/STEVE

Summary Of Discussion	Steve had circulated the proposal from Bob Miller for the rails, these were currently being costed by Bob and these costs will be circulated. The war graves commission has agreed to do the boards and these are also being costed. Max said that local suppliers should be asked to quote. Debs said that she would pass this on to Keith.		
Conclusions			
Action Items	Person Responsible	Deadline	
Contact Bob Miller regarding getting local quotes	Keith		

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COMMUNITY FUND / TRAINING
AND LEARNING FUND

DEBS / STEVE

Summary Of Discussion	This was to be discussed in the directors closed meeting.		
Conclusions			
Action Items	Person Responsible	Deadline	

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PROJECT MANAGERS REPORT

STEVE

Summary Of Discussion	<p>Steve had circulated the Project Managers report prior to the meeting. There were a few items from this to be discussed.</p> <p>Ranger Steve said that the research had formed the main work to date with the Ranger feasibility project. He had met with Gary Burton to look at the running costs of the Hoy Centre, Lindsay asked if the OIC would financially contribute to this. Debs pointed out that the feasibility study scope is to look at re-instating a Ranger not looking at the Hoy Centre. Steve asked the board to think about how the Ranger could be funded at a sustainable level. Ian asked Steve if he felt that the feasibility study could be completed by the end of January. Steve said that it could be. Ian asked about the necessary qualifications that would be required for a Ranger and whether this resource would be available locally. Steve said this would be looked at towards the end of the feasibility study.</p> <p>Community Broadband Scotland Steve reported that HIE are currently frustrated that CBBS aren't releasing more information. He said that BT's proposal is that high-speed broadband would be within about a mile circle around each exchange. Steve is to attend a presentation in Kirkwall on Friday (as such the Hoy Centre meeting due to take place on Friday will be postponed) and will report back on this and the current situation at the joint meeting with the Community Council on the 2nd December.</p> <p>IT Steve reported to the board that he had asked Kerry-Anne to look into Google drive.</p>		
Conclusions	The Ranger feasibility study will be completed by the end of Jan 2016. Steve will report to the board and Community Council on the current broadband situation at the joint meeting.		
Action Items	Person Responsible	Deadline	
Ideas on funding the Ranger at a sustainable level – thoughts to Steve	All		
Attend Broadband meeting in Kirkwall	Steve		
Research Google Drive	Kerry-Anne		

<p>Summary Of Discussion</p>	<p>Lindsay reported that the homecare group is waiting for a meeting with the Social work department. Jayne said that a member of the social work department was to be on the island on Thursday to meet with the Haey Hope Club.</p> <p>Debs asked if the sub-group had plans for a meeting in the near future. Lindsay said he will be arranging this.</p> <p>Lindsay had spoken with Iain and Roz, and said that one of them will attend the next homecare meeting, he also said that they are considering the request for one or both of them to join the IHDT board.</p> <p>Sue and Lynn both expressed their concerns that the homecare project was moving very slowly and that nothing seemed to have moved forward for some time.</p> <p>Lindsay explained that there had been various health issues for members of the sub-group which had delayed progress.</p> <p>Sue and Lynn said that they hadn't been aware of this and as such they understood why progress had slowed down, however pointed out that some communication of this may have helped. Lindsay apologised for the lack of communication, but said that it had been a very difficult time.</p> <p>Lindsay reported also that the joining together of the OIC and the NHS had also delayed progress.</p> <p>Lynn said that she felt the respite and recovery care seemed to have been overlooked. Debs explained that it had been discussed with Karen Stevenson, however Karen had said that the health centre would have to be upgraded to be able to offer respite care.</p> <p>Jayne added that Scotgov are not currently funding the idea they have to keep people in their own homes for longer.</p> <p>Sue said that central co-ordination has been an issue in losing carers on the island. Lindsay said that legislation has changed since there had been on-island co-ordination and that this has been repeatedly made clear. This is why Sarah was asked to undertake the feasibility study.</p> <p>Lynn suggested asking one of our MP's over to attend a homecare sub group meeting, Sue added that one of our Councilors' has already offered to come to a meeting.</p> <p>Debs pointed out that the community backing and mandate needs to be greater than what was achieved through the homecare road shows.</p>
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Conclusions	Lindsay to arrange a home-care sub group meeting in the near future.	
Action Items	Person Responsible	Deadline
Arrange a sub-group meeting	Lindsay	
Pursue a meeting with the social work	Lindsay	

The meeting room had been painted. Debs informed Jo that Fraser had offered to customise the painting in the meeting room voluntarily if the YM Committee wanted this done.

Jo asked if the patio was going to the edge of the car park, as she said it looked a mess at the moment. Steve said that the patio was of the dimensions Alex had asked for, and that there were curbstones and a french drain to go around the edge of the patio, with the rest of the area then being flattened.

There was a discussion about the Yoles and trailers being moved. Jo said she would speak to the people concerned regarding moving these so that work could move on.

Steve reported to the board that the quote for plumbing the sink was now £350 plus VAT.

He said that the materials for the benches had been ordered and paid for. The YM sign had been resolved, with the YM requesting two signs to be made. The YM had agreed to pay for the additional sign if this increased the quote beyond the budget.

The sink and the oven would be ordered by the end of the week.

Jo put forward the YM Committees request for the fence by the ditch to be higher as the ditch was a health and safety issue.

There was a discussion about putting flexible pipe into the ditch and filling the ditch with chips rather than increasing the height of the fence. It was decided that this would be a preferable option, and the board asked Steve to get a quote for this to be done.

Jo asked who would be paying for it as she said that the YM Committee would not be at all happy to do so. The board said that a price should be sought to find out the level of cost, and then this could be discussed.

The second point that the YM Committee put forward was the fact that the phone line is not buried. It was agreed that this was a BT issue and the board asked Steve to look into this.

Jayne also pointed out that there are pieces of metal sticking up at the side of the hall. The board asked Steve to check on this.

Buses

There was no update on the buses. Lindsay asked about GPS systems for the buses, Debs said that it had been looked at before but was not possible due to line of sight problems and cost.

Conclusions

Action Items	Person Responsible	Deadline
Speak to people concerned regarding moving the Yoles and trailers	Jo	
Obtain a quote for the ditch	Steve	
Speak to BT re the phone line not being buried	Steve	
Check the site re the pieces of metal	Steve	

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WEBSITE

DEBS

Summary Of Discussion	Debs reported that she had contacted Eamonn regarding the website. She said that she will discuss with Steve the work that Stacey had done on accommodation updates with a view to Kerry-Anne continuing with this. Steve asked if he could get administrator rights to the website. Debs said that she would speak to Eamonn.		
Conclusions			
Action Items	Person Responsible	Deadline	
Discuss accommodation updates	Debs, Steve, Kerry-Anne		
Speak to Eamonn re administrator rights	Debs		

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CORRESPONDENCE

ALL

Summary Of Discussion	There was no correspondence		
Conclusions			
Action Items	Person Responsible	Deadline	

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AOB

ALL

Summary Of Discussion	Debs reminded the board that there was a joint meeting to be held with the Community Council on the 2 nd December at 8pm in the North Walls community room. She also reminded the board that the IHDT AGM was on the 9 th December at 7.30pm in the North Walls community room.		
Conclusions			
Action Items	Person Responsible	Deadline	

