**Island of Hoy Development Trust**

Revenge, Naval Hall, Longhope, Orkney, KW16 3PG

Telephone 01856 701356

**Person Specification**

**Cleaner/Caretaker**

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| **Area** | **Essential** | **Desirable** |
| **Qualifications** | * Good general education |  |
| **Knowledge/experience** |  | * Previous experience of cleaning a public building * Basic understanding of health and safety issues including COSHH (Control of Substances Hazardous to Health) |
| **Skills** | * Ability to organise own workload * Ability to assess the cleaning requirements of the building * Perform general cleaning duties, including using cleaning equipment |  |
| **Personal attributes** | * Trustworthy and honest * Able to use own initiative * Take personal responsibility for standard of work carried out * Maintaining confidentiality when required * Willingness to undertake required training * Good team player |  |